

Application for Fundraiser (Page 1 of 2)

The sponsor is to complete the Application for Fundraiser and submit it to the Activities Director within at least two weeks of the fundraising activity.

Name of Organization and Sponsor Volleyball Boosters, Coach Rachel Foley

Account Number 409000 _____
Bus Unit Account # Fund Dept ID Program

Fundraising Product/Activity _____

Dates of Fundraising Activity _____

Use of Fundraising Proceeds _____

Equipment Required _____

Cash Box Required? _____
 (Receipt all money to the Financial Secretary on a daily basis. Do not leave fundraiser money in lockers or classrooms. Do not pay vendors in cash. Submit invoice to Financial Office for payment.)

Vendor Name and Address _____

Vendor Representative and Telephone Number _____

Cost per Unit _____ Quantity to be Ordered _____
 (If there are multiple items, attach a listing to support the calculation.)

Sales Price per Unit _____ Projected Profit _____

Rooms/Field Requested After School Hours: _____
 (Attached Building Use Form)

Requested by: _____
Sponsor Signature Date Phone number

Approved by: _____
Principal or Activities Director's Signature Date

_____ Athletic Director's Signature Date

Acknowledged by: _____
Financial Secretary Date